

## MINUTES FROM THE October 8th, 2009 REGULAR BOARD MEETING

The meeting of the Lake of the Woods Soil and Water Conservation District was held in the Conference Room of the Federal Building on October 8th, 2009.

**Meeting was called to order by Marshall Nelson at 6:00 p.m.**

**Members Present:** Marshall Nelson, Russell Hansen, Roger Krause, John Sonstegard

**Members Absent:** Scott Pieper

**Others Present:** Resource Technician, Mike Hirst; Resource Technician, Corryn Trask;  
District Conservationist, Kelly Voigt

Motion to approve October 8th, 2009 agenda: Krause                      Second: Hansen

Change in order: Voigt's NRCS report was moved to the beginning of the agenda.

Affirmative: Nelson, Hansen, Krause, Sonstegard                      Opposed: None

Motion carried

District Conservationist, Kelly Voigt, informed the board that the National FAC committee, in charge of space arrangements for the service center, had been sent a request from the State FAC committee to be released from the current space lease. Voigt also stated that the current CSP sign-up had been completed, and that there was a strong forestry interest but few applications from the ag community. Voigt excused herself from the meeting at 6:10 p.m., following her report.

Motion to approve September 17th, 2009 minutes: Hansen                      Second: Krause

Affirmative: Nelson, Hansen, Krause, Sonstegard                      Opposed: None

Motion carried

Motion to approve September treasurer's report: Sonstegard                      Second: Hansen

Affirmative: Nelson, Hansen, Krause, Sonstegard                      Opposed: None

Motion carried

Motion to approve bills from October 8th, 2009 agenda: Krause                      Second: Hansen

Affirmative: Nelson, Hansen, Krause, Sonstegard                      Opposed: None

Motion carried

### **District Business/Information**

Logo

A motion was made by Sonstegard, with a second by Krause, to adopt two logos for the District. The complex logo will be standard for newsletters and letterhead, whereas the simpler design can be used for any promotional items such as hats or shirts.

Affirmative: Nelson, Hansen, Krause, Sonstegard                      Opposed: None

Motion carried

Hwy Dept and JD28 final payment request

The board reviewed the payment request for installation of six sidewater inlets on the JD28 ditch project. Total costs submitted for the project were \$18,947.70. Trask informed the board that seven inlets had been proposed, but as the project proceeded, it was determined by the engineers that six would be sufficient. Costs of the inlets had changed from the initial proposal because the final design was to place the spoil pile on

one side of the ditch, rather than on both. This meant an extension to each inlet on the south side had to be added, which increased the cost. Trask informed the board that a portion of the cost share funding was from state cost share dollars, but the other portion was set aside from Water Plan funds and from District funds. This would allow the board more flexibility to decide how to proceed.

A motion was made by Krause, with a second by Sonstegard, to approve cost share payment for contract number FY08-03 in the amount of \$8,750. This cost share amount covered the installation of six sidewater inlets for the JD28 project.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

#### Resolution voting

This item was tabled until towards the end of the meeting.

#### Letter regarding space needs

The board reviewed the final space needs letter that was sent to the NRCS. The letter was expedited to accommodate the change in NRCS executive staff and all board members had been sent a final copy and were contacted for comments by the staff.

See attachment to agenda for final copy.

#### Letter regarding NRCS technician position

The letter requesting action from the NRCS to post the technician vacancy was reviewed. A motion was made by Hansen, with a second by Sonstegard, to approve the Board Chair's signature on the letter. See attachment on the agenda for a final copy of the letter.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

#### Review third quarter budget vs. actual report

The report was reviewed as presented.

#### Letter of support for LOTW School Forest ALELA

The board reviewed a letter of support for the School Forest. A motion was made by Hansen, with a second by Krause, to approve the Board Chair's signature on the letter of support.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

#### Newsletter

Trask submitted ideas for the fall newsletter. Suggestions included noxious weed education, specifically wild parsnip, perhaps using a weed of the newsletter format, cost sharing for weed management, and maybe some education on the emerald ash borer.

#### Review the NRBG Final Allocation Statement for July 2007 through June 2009

The board reviewed the NRBG Final Allocation Statement for FY08. A motion was made by Krause, with a second by Sonstegard, to authorize the Board Chair to sign the NRBG Final Allocation Statement for FY08.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

BWSR Academy

A motion was made by Sonstegard, with a second by Krause, to authorize Trask to attend the BWSR Academy on November 2-4th.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

MASWCD Annual Convention

A motion was made by Krause, with a second by Hansen, to approve any supervisor and one staff (to be determined) to attend the Annual Convention in December.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

Leave requests

Hirst asked for permission to take extended leave in November.

A motion was made by Krause, with a second by Hansen, to approve Hirst's leave request.

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

Review DNR waters permits: 2010-0198 and 2010-0225

The permits were reviewed. No comments were made.

River Watch Presentation and Envirothon Presentations

Hirst discussed the request by Nelson to have students present at a board meeting.

Resolution voting

The board reviewed the MASWCD Resolutions and cast their votes.

**Reports**

Josh Stromlund - Land and Water Planning Director

See attachment to agenda.

Mike Hirst - Resource Technician

See attachment to agenda.

Corryn Trask - Resource Technician

See attachment to agenda.

**The next regular Board meeting has been set for November 12th, 2009 at 6:00 p.m. in the Conference Room of the Federal Building in Baudette, Minnesota.**

There being no further business, a motion was made to adjourn: Second: \_\_\_\_\_

Affirmative: Nelson, Hansen, Krause, Sonstegard      Opposed: None

Motion carried

**Meeting was declared adjourned at 8:50 p.m.**

Secretary \_\_\_\_\_

Date \_\_\_\_\_